

Appointment of external censors at UiS

Suggest new
censor



UiS sends a
nomination proposal
to the censor
candidate

Censor signs the
appointment



The censor candidate
checks that the
appointment is OK

UiS approves the
appointment



Approver at UiS
assures the
quality of the
appointment

The appointment is
filed



Standard
appointment is
valid for three
years

All appointments are stored in a pool that provides an overview of all approved external censors that are available for an UiS assignment.

Creation of a contract for external censors at UiS



UiS sends a contract proposal to the censor



Censor checks that the contract is OK



The contract is limited in time and valid for a maximum number of exams



The contract is Automatically transferred to the archive



Remuneration is checked and transferred to SAP



Sensor is notified when the fee is ready for payment

The contract is based on the fact that the sensor has an active appointment in a subject and on the number of candidates assigned for the exam.